



**COLCHESTER BOARD OF EDUCATION**  
Colchester, Connecticut

**BUDGET FINANCE COMMITTEE MEETING**

August 17, 2023 8:00 AM  
Pupil Services Conference Room

**MINUTES**

**COMMITTEE MEMBERS PRESENT:** Christopher Rivers, Alexander Oliphant

**OTHERS PRESENT:** Business Director Rachel Linkkila, Executive Assistant to the Superintendent/Board Clerk Heather Petit

1. **CALL TO ORDER**

1.1 Call to Order

Committee Chair Christopher Rivers called the meeting to order at 8:00AM

1.2 Roll Call

Committee Chair Christopher Rivers conducted a roll call of the Committee

2. **PUBLIC COMMENT**

2.1 For Public Comments, Please See Bylaw on Meeting Conduct  
None.

3. **\*PRIORITY DISCUSSION/ACTION ITEMS**

3.1 \*Approval of Budget Finance Committee Minutes of August 1, 2023

**Motion by:** A.Oliphant

To approve the Budget Finance Committee minutes of August 1, 2023

**Seconded by:** C.Rivers

**Roll call:** All in favor.

**Vote:** Motion carried.

3.3 Budget Transfers Under \$5,000

Discussion was had in regard to budget transfers under \$5,000 for fiscal year 2023.

Rachel Linkkila spoke of small line item transfers to supplement the health reserve. Ms.

Linkkila stated that postage had remaining funds due to increased digital correspondence.

3.4 Budget Transfers Over \$5,000

Discussion was had in regard to budget transfers over \$5,000. Items of note include legal costs and special education costs including tuition.

**Motion by:** A.Oliphant

To move transfers over \$5,000 to full board for approval.

**Seconded by:** C.Rivers

**Roll call:** All in favor.

**Vote:** Motion carried.

4. PUBLIC COMMENT

4.1 For Public Comments, Please See Bylaw on Meeting Conduct  
None.

5. ADJOURNMENT

**Motion by:** A.Oliphant

To adjourn the meeting at 8:28AM

**Seconded by:** C.Rivers

**Roll call:** All in favor.

**Vote:** Motion carried.

Respectfully submitted,

Heather R. Petit

Executive Assistant to the Superintendent/Board Clerk